



**NATIONAL ELECTRIFICATION ADMINISTRATION**  
"The 1<sup>st</sup> Performance Governance System-Institutionalized National Government Agency"  
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## ADVISORY

December 27, 2017

TO : **ALL ELECTRIC COOPERATIVES**  
SUBJECT : Scheduled Shutdown of the NEA Web Portal System

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This has reference to the attached NEA Advisory posted at our website dated December 7, 2017 on the above subject.

Please be informed that the scheduled NEA Web Portal shutdown will be moved from January 8 to 21, 2018 to February 5 to 18, 2018 to give way for the preparation of the NEA BIT Phase 2 implementation.

Please be guided accordingly.

**ANA ROSA D. PAPA**  
Department Manager  
Information Technology and Communication Service



## **ADVISORY**

December 7, 2017

**TO : ALL ELECTRIC COOPERATIVES**

**SUBJECT : Shutdown of the NEA Web Portal on January 8-21, 2018**

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Please be informed of the scheduled shutdown of the NEA Web Portal on January 8-21, 2018 to give way for the preparation of the Phase 2 of the BIT implementation.

During this period, we will observe the following adjustments in ECs' uploading of Data Entry Templates (DET) and NEA's validation:

- 1. SEP/BLEP DETs – ECs may submit through email and upload the DETs right after the shutdown.**
- 2. Connections – ECs are encouraged to upload the DETs on or before January 7, 2018. DETs that will be uploaded from January 22-26, 2018 will still be considered compliant with the deadline.**
- 3. Institutional – ECs are encouraged to prepare and complete the required DETs and upload after the shutdown.**

Please be guided accordingly.

**ANA ROSA D. PAPA**

Department Manager

Information Technology and Communication Services Department